



WCD ADMINISTRATIVE UPDATES

Christie Sebek
Plans and Permits Coordinator

STAFF UPDATES

- New Staff
 - Justin DeCarlucci, Conservation Programs Technologist
 - Kodie Rearick, AmeriCorps Service Member
 - Joe Maier, Intern
- Staff Title Change
 - Chelsea Gross, West Nile Virus Technician/Conservation Technician
- Resignation
 - Jessica Kane, Erosion Control Specialist/Compliance Coordinator

OFFICE UPDATES

- Database updates
 - Please notify the District with any changes to your contact information
- Website www.wcdpa.com
 - WCD application form
 - Fee schedules
 - Current Conservation Partnership Agreement (CPA) listing
 - Updated links to DEP forms
 - Check your plan status online

APCC MEETING

- Assisted Plan Consistency Check (APCC) is a 1-2 hour meeting for persons ready to submit an NPDES permit application
- During the meeting the proposed permit will be reviewed for completeness and a first round E&S and SW consistency check will also occur
- A meeting record listing the comments made will be given to the applicant/designer
- Purpose is to speed up the permit submission and review process and give immediate feedback
- In 2018, WCD held 15 of these meetings, which have gotten good reviews not only from our clients but also from our staff, who feel they result in better plans and save time

TRANSFEEE/CO-PERMITTEE FORM

- Certification and Signature of Applicant (Section F)
 - “Applicant”
 - Person applying to be the transferee/co-permittee
 - NOT the current permit holder
 - “Co-Applicant”
 - Should be left blank unless a co-signer is needed
 - Example: If the entity needs two people to sign all of their documents
 - Example: Husband and wife

F. CERTIFICATION AND SIGNATURE OF APPLICANT

Applicant Certification

I certify under penalty of law that this application and all related attachments were prepared by me or under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my own knowledge and on inquiry of the person or persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate and complete. The responsible official's signature also verifies that the activity is eligible to participate in the NPDES permit, and that BMP's, E&S Plan, PPC Plan, PCSM Plan, and other controls are being or will be, implemented to ensure that water quality standards and effluent limits are attained. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment or both for knowing violations pursuant to Section 309(c)(4) of the Clean Water Act and, 18 Pa. C.S. §§4903-4904.

I grant permission to the agencies responsible for the permitting of this work, or their duly authorized representative to enter the project site for inspection purposes. I will abide by the conditions of the permit if issued and will not begin work prior to permit issuance.

(For individuals no indication of title is necessary, choose the box below. All others proceed to the next paragraph)

Individual; proceed to signature portion.

I hereby certify that I am the signatory pursuant to 25 Pa. Code § 92a.22 and 40 CFR §122.22 and that I am the person who is responsible for decision-making regarding environmental compliance functions for Enter Entity name, the manager of one or more manufacturing, production, or operating facilities of the applicant and am authorized to make management decisions which govern the operation of regulated facility including having explicit or implicit duty of making major capital investment recommendations, and initiating and directing other comprehensive measures to assure the applicant's long term environmental compliance with environmental laws and regulations; and I am responsible for ensuring that the necessary systems are established or actions taken to gather complete and accurate information for permit application requirements.

(choose one of the following; not applicable for individuals):

The responsible corporate officer president vice president secretary treasure of _____ Corporation/Company
Entity name

The member or manager of _____ LLC
Entity name

The general partner of _____ partnership/LP/LLP
Entity name

The principal executive officer or ranking elected official of _____ Municipality/State/Federal/other public agency
Entity name

Power of Attorney/delegation of contractual authority (documentation supporting delegation of contracting authority must be provided) for _____
Entity name

SIGNATURES

Applicant

Print Name and Title of Person Signing

Signature of Applicant

Date Signed

Co-Applicant (if applicable)

Print Name and Title of Person Signing

Signature of Co-Applicant

Date Signed

Please note below the name, address and telephone number of the individual that should be contacted in the event additional information is required.

Name _____

Phone _____

FAX _____

NOTICE OF TERMINATION

- A Notice of Termination should be submitted to WCD after all construction activity identified in the E&S/PCSM plan is complete and all disturbed areas have been stabilized.
- Starting in April 2019, WCD will be sending out letters to permit applicants notifying them of expiring permits for which an NOT has not been filed.
- The letter will request that either the permit be renewed or an NOT be submitted.
- Failure to submit an NOT is a violation.
- Until a permittee has received written approval of an NOT, they will remain responsible for compliance with all permit terms and conditions.

REMINDERS

- Career Hub
 - Web-based platform that connects local businesses with schools
 - Helps students realize the multitude of careers available
 - For more information, please see the flyer in your folder
- Vendors
 - Please be sure to visit our vendors
 - Get at least 10 stamps on your vendor card for your chance at today's raffle



THANK YOU!

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Westmoreland Conservation District

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