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ASSISTED PLAN CONSISTENCY CHECK

An Assisted Plan Consistency Check (APCC) is an option for persons submitting a General or Individual NPDES permit to Westmoreland Conservation District (WCD). Such persons desiring the APCC should contact WCD to set up the APCC meeting; at this time they would be informed of the fee and procedures. The purpose of the APCC is to speed up the plan/permit submission and review process and give immediate feedback to designers and applicants. The goal is to reduce confusion and delay in the plan review process, not to provide an immediate approval of a permit.

Assisted Plan Consistency Check will occur at WCD with the applicant and/or their designer; WCD stormwater staff; WCD E&S staff, and WCD administrative staff. The municipality will be invited to attend. The applicant/designer will bring all necessary copies of the permit paperwork and the plan as well as APCC fee. The proposed permit will be reviewed for completeness during the meeting, and if complete, a Completeness Letter will be issued directly to the design engineer when the meeting concludes. If incomplete, a list of completeness requirements will be presented to the applicant at the conclusion of the APCC meeting.

A "first-round" stormwater and E&S consistency check will occur during the meeting with the assistance of the engineer to answer questions about the plan directly. A "first-round" review may also take place at this time of any Chapter 105 submissions, if applicable. WCD staff will make technical comments concerning the E&S, SWM, and Ch. 105 as applicable. A meeting record listing the comments made during this time will be given to the applicant and/or designer at the conclusion of the APCC meeting. If no E&S or SWM comments are made at the APCC meeting, this will be noted, but nonetheless 'immediate' plan approval will not be granted at the APCC meeting.

Note: The appropriate review fee based on WCD Fee Schedule for E&S and stormwater will be charged when the plan is submitted for review.

APCC fee schedule would be determined by the projects disturbed acres: 1-4.99 acres -- \$250; 5 acres or more -- \$500.

The completion of an Assisted Plan Consistency Check does not exempt the applicant/owner from plan review fees. All plan review fees must be paid at time of submittal. If the first submittal based on the results of the APCC does not properly address those comments, the standard revision fee will be necessary for further re-submissions. The APCC is not a guarantee that the plan will be approved when submitted for review.