



JOB DESCRIPTION

TITLE: Erosion Control Specialist
DEPARTMENT: Technical – Non-Exempt
REPORTS TO: Non-Point Source Manager
APPROVED: July 12, 2023

INTRODUCTION

This position is primarily responsible for day-to-day operation of Chapter 102/105 and other District erosion control initiatives. Assists District Manager/CEO and Non-Point Source Manager with program implementation. Provides technical assistance to land users in planning and applying soil and water conservation practices. Implements Level III Enforcement procedures.

DUTIES AND RESPONSIBILITIES

Serve as District liaison with state officials regarding erosion control (Chapter 102/105) regulations and policy changes.

Performs duties related to Chapter 102/105 operations such as site inspections, complaint investigation, plan reviews, workshop development, meetings with contractors and municipal officials, documentation of onsite investigations, monthly and quarterly report writing, and public outreach technical assistance.

Attend Chapter 102 and Chapter 105 related trainings.

Begins Level III Enforcement proceedings when necessary.

Assists with coordination of special projects or programs.

Perform other reasonable duties as assigned by the District Manager/CEO.

SUPERVISION

This position has no supervisory responsibilities.

PERFORMANCE REVIEW

Performance of each duty in this position will be evaluated against the requirements developed for the position. A formal review will be completed on the yearly anniversary date of employment and will be discussed. Performance rating is an overall evaluation of performance in the judgment of your supervisor(s). It will be the basis for any merit pay increases granted by the District Board.

EDUCATION AND/OR EXPERIENCE

Bachelors Degree (B.S.) from a four-year college or university in an environmental or watershed management or soils related field.

CERTIFICATES, LICENSES, REGISTRATIONS

Certified Professional in Erosion and Sediment Control (CPESC) certification is preferred, once eligibility requirements are achieved. If not CPESC eligible at the time of hire, CPESC In-Training (IT) certification is recommended.